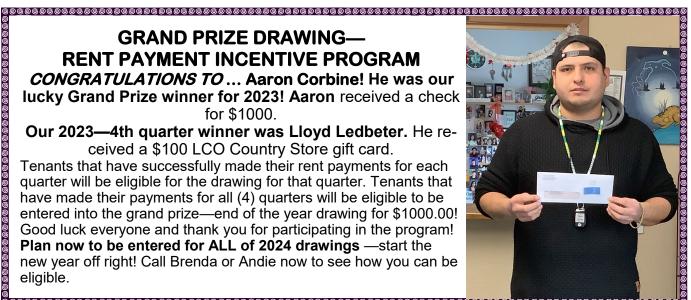
February 2023 Namebini Giizis Sucker Moon



GRAND PRIZE DRAWING—



Annual Inspection Reminder



The LCO Housing Authority would like to remind all tenants of the importance of your Annual Inspection. The purpose of the Annual Inspection is to ensure that **All** units are being properly utilized, maintained, and remain safe (structurally) and sanitary.

Your inspection is every year on your move-in month. Example: Your move-in was July 14, 2010. Your Annual Inspection will al-

ways be in July every year. While we try to accommodate all of our tenants and encourage you to call and reschedule if there is a conflict with the scheduled inspection, we do stress the importance of getting the inspection done during your move-in month.

We also encourage our tenants to make a list of things that need to be addressed and have it ready for our inspectors upon arrival. This ensures that nothing has been overlooked and missed. We welcome you to be an active part of your inspection. Walk and talk with your inspectors, you know your unit better than anyone. Thank you for your cooperation.

NEW EMPLOYEE:

Please join us in welcoming Kevin Saltz Jr., he is now full-time to our Maintenance Department. We know that he will be a great addition to our team.

Welcome to the housing crew Kevin!



Natural gas is safe when properly used. Follow these tips to prevent accidents:

- Install and maintain at least one carbon monoxide detector on each floor of a home or business.
- Never use your oven or range for heating a home.
- See if gas range flames are crisp, quiet and blue. Yellow flames indicate need for adjustment.
- Clean range tops by washing burners with water and mild detergent.
- Keep an all-purpose fire extinguisher in a kitchen.
- Clean or replace air filters in heating systems monthly.
- Keep chimney flues and appliance vents clean and in good repair.
- Have a qualified contractor inspect furnaces, vents, <u>appliance connectors</u> and chimneys for corrosion and blockages at least every other year.
- Keep areas around furnaces and water heaters clean and free of clutter and flammable liquids.
- Check water heater air intakes, drain pipes, controls and flue to ensure they are unobstructed.
- Set water heater temperature to 120 degrees F to prevent scalding.
- Never hang things from natural gas piping.
- Follow a space heater's instructions carefully and use with proper ventilation.
- Keep gas meters free of debris, snow, ice, vegetation and other obstructions.
- Call <u>811</u> or the local utility locating service at least three days before you plan to dig.

EXISTING TENANT TRANSFER

In an effort to better serve our tenants and communities, the LCO Housing Authority has implemented an incentive to our Policies & Procedures for existing tenants. Existing tenants who meet the criteria (good standing, etc.) may be given preference points for placement on the waiting list. When an existing tenant fills out a new application the Application for Transfer form would need to be signed as well. If you seek to utilize this incentive you can apply for the same bedroom size, different bedroom size or different community. If you would like further information on how this works just give the LCO Housing Authority office a call.

The heating season is upon us! Please make sure you check your tank regularly. It is suggested that you call in when your tank is at 30% as there is no emergency deliveries. During these colder days, you use more gas than usual. Don't get caught with a low supply of gas.



Please check your furnace filter once a month. This also helps with air flow and allergies. If you are in need of furnace filters, please call the office and we will be glad to provide them.



Tom DeNasha	2/1
Anthony White Jr	2/3
Shantel Schmock	2/7
Ryan Bunker Jr	2/8
Willy Dunlap	2/9
Timmy DeBrot Jr	2/11
Jaxon DeMain	2/13
Jaymz Mustache	2/14
Hondo DeNasha	2/16
Wyatt Thayer	2/18
Lloyd Ledbeter	2/18
Anangoowinini	2/20
Michael Tribble III	2/21
Elaine DeBrot	2/22
Kayla Taylor	2/24
Brennen Potack	2/25



ON-CALL MAINTENANCE:

The Maintenance
Department has a pager
for tenants to contact the
on-call person after normal
working hours. They will
only respond to
Emergency calls during

Emergency calls during non-working hours. Other calls can be phoned into the Housing Office during regular business hours, Monday through Friday 8:00 to 4:30.

The On-Call Emergency # is 715-798-1594.