

<p style="text-align: center;"><b>MINUTES OF REGULAR SCHEDULED HOUSING BOARD OF COMMISSIONERS MEETING Wednesday, December 18, 2024</b></p>
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The meeting was called to order at 9:02 a.m.

**PRESENT:** Daniel Grover, Chair Patricia Kakazu, Vice-Chair  
Chad Martin, Board Member Leslie Ramczyk, Board Member

**ABSENT:** Jamie Fleming, Secretary Carole DeMain, Board Member  
Tanya Manuelito, Board Member (Entered at 9:51 am)

**ALSO PRESENT:** Marcy Gouge, Interim Executive Director  
Shauna Coons, Attorney  
Officer Sean Anderson, LCOPD

**APPROVAL OF AGENDA**

A motion was made by Patricia Kakazu, seconded by Chad Martin to approve the December 18, 2024, agenda as presented. Motion carried 3-0-0.

**APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 21, 2024**

A motion was made by Leslie Ramczyk, seconded by Chad Martin to approve the meeting minutes of November 21, 2024, with changes to the day/date. Motion carried 3-0-0.

**LAW ENFORCEMENT REPORT – OFFICER SEAN ANDERSON, LCOPD**

- Officer Anderson stated there had not been any major issues this past month.
- A question was asked whether the monthly report could please be sent to Marcy before the monthly Board meeting.
- Discussion on community security cameras. Sean stated the Police department currently has three up and running. Marcy stated she will work on ways the Housing Authority can help.
- Discussion on shooting in Poppletown last week. Sean spoke with the D.A. Office regarding charges, this will continue to be worked on. Marcy is going to contact Victim Coordinator Shannon Course about the damage to the Housing Authority Houses.

**ATTORNEY – SHAUNA COONS, DISCUSSION & UPDATES**

- Meeting with TGB regarding updates on eviction language and codes.
- Update: Dyllan Linehan Tribal Attorney is back and will be working with Shauna moving forward.
- A new contract was developed for the Local Cooperation Agreement four-year policy NAHASDA (Pilot Program). Need the executed agreement from the tribe.
- Housing Codes, number of changes regarding policies
- Waiting list ranking.
- 7.604 Eviction, Notice of quit requirements.

- Meth Testing will continue but only with probable cause.  
(Tanya Manuelito, entered the meeting at 9:51 a.m.)
- Useful life and binding commitments Policy (pending BOC approval).

**(10:00 a.m. – Walk-in request of tenants)**

No tenant request.

**TRIBAL COUNCIL**

None present.

**ADMINISTRATIVE REPORT – MARCY GOUGE, INTERIM EXECUTIVE DIRECTOR**

Marcy submitted her report for review.

**EXECUTIVE SESSION**

A motion was made by Patricia Kakazu, seconded by Tanya Manuelito to enter Executive Session at 10:21 a.m. Motion carried 4-0-0.

A motion was made by Patricia Kakazu, seconded by Tanya Manuelito to exit Executive Session at 10:32 a.m. Motion carried 4-0-0.

Discussion in Executive Session: Personnel.

(Patricia Kakazu left the meeting at 10:55 a.m.)

**CHRIS RUSK, PROJECT MANAGER REPORT**

Written report submitted for review. Marcy stated Chris would start submitting a monthly project report.

**Financial**

Review

**Waiting list**

Review

**Housing Management Services**

Review

**NEW BUSINESS**

2025 IHP (Indian Housing Plan) – The board reviewed the 2025 IHP and a motion was made by Leslie Ramczyk and seconded by Tanya Manuelito to approve the 2025 Indian Housing Plan as presented and to forward the plan to the Tribal Governing Board for final approval. Motion carried 3-0-0.

2025 Budget – The board reviewed the budget. A motion was made by Leslie Ramczyk and seconded by Tanya Manuelito to approve the 2025 Budget as presented.  
Motion carried 3-0-0.

**OLD BUSINESS – REVIEW/APPROVE HOUSING CODE**

Tabled until next meeting.

**INFORMATION SHARING**

None

**NEXT REGULAR MEETING DATE JANUARY 15, 2025**

Noted

**MOTION TO ADJOURN**

A motion was made by Tanya Manuelito, seconded by Leslie Ramczyk to adjourn at the meeting at 11:20 a.m. Motion carried 3-0-0

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Jamie Fleming, Secretary  
Lac Courte Oreilles Housing Authority Board of Commissioners